

**CUSTOMER
INFO** ▶

NAME:

EMAIL ADDRESS:

TELEPHONE #:

KEY 1

USAGE CATEGORY

i.e. home, office, auto, lock, etc.

PLACE KEY HERE

DESCRIPTION

i.e. front door, mom's house, trunk, locker, etc.

PLEASE WRITE ALL INFO, NAMES, CODES, #'S, ETC. FOUND ON KEY

**AUTO/MOTO
ONLY** ▶

YEAR

MAKE

MODEL

KEY 2

USAGE CATEGORY

i.e. home, office, auto, lock, etc.

PLACE KEY HERE

DESCRIPTION

i.e. front door, mom's house, trunk, locker, etc.

PLEASE WRITE ALL INFO, NAMES, CODES, #'S, ETC. FOUND ON KEY

**AUTO/MOTO
ONLY** ▶

YEAR

MAKE

MODEL

KEY 3

USAGE CATEGORY

i.e. home, office, auto, lock, etc.

PLACE KEY HERE

DESCRIPTION

i.e. front door, mom's house, trunk, locker, etc.

PLEASE WRITE ALL INFO, NAMES, CODES, #'S, ETC. FOUND ON KEY

**AUTO/MOTO
ONLY** ▶

YEAR

MAKE

MODEL

KEY 4

USAGE CATEGORY

i.e. home, office, auto, lock, etc.

PLACE KEY HERE

DESCRIPTION

i.e. front door, mom's house, trunk, locker, etc.

PLEASE WRITE ALL INFO, NAMES, CODES, #'S, ETC. FOUND ON KEY

**AUTO/MOTO
ONLY** ▶

YEAR

MAKE

MODEL

KEY 5

USAGE CATEGORY

i.e. home, office, auto, lock, etc.

PLACE KEY HERE

DESCRIPTION

i.e. front door, mom's house, trunk, locker, etc.

PLEASE WRITE ALL INFO, NAMES, CODES, #'S, ETC. FOUND ON KEY

**AUTO/MOTO
ONLY** ▶

YEAR

MAKE

MODEL

KEY 6

USAGE CATEGORY

i.e. home, office, auto, lock, etc.

PLACE KEY HERE

DESCRIPTION

i.e. front door, mom's house, trunk, locker, etc.

PLEASE WRITE ALL INFO, NAMES, CODES, #'S, ETC. FOUND ON KEY

**AUTO/MOTO
ONLY** ▶

YEAR

MAKE

MODEL

▲ ENSURE CORNERS OF FORM ARE FRAMED WITHIN VIEWFINDER OF YOUR CAMERA LENS ▲

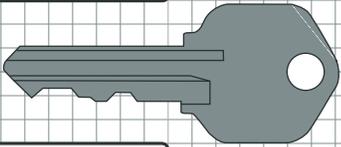
PRINT EXTRA FORMS FOR ADDITIONAL KEYS

1 PLACE KEYS IN BOXES, FILL IN DESCRIPTIONS/USAGE INFO

- PLACE FORM ON FLAT SURFACE IN A WELL LIT AREA WITH PLENTY OF AMBIENT LIGHT. I.E. NEAR TO WINDOW
- FILL IN AS MUCH INFO ABOUT EACH KEY AS POSSIBLE TO HELP US IDENTIFY THEM
- PLEASE WRITE LEGIBLY
- FOR ADDED SECURITY

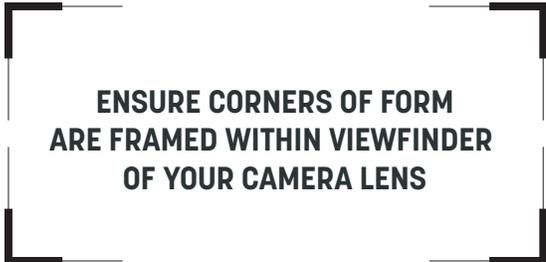
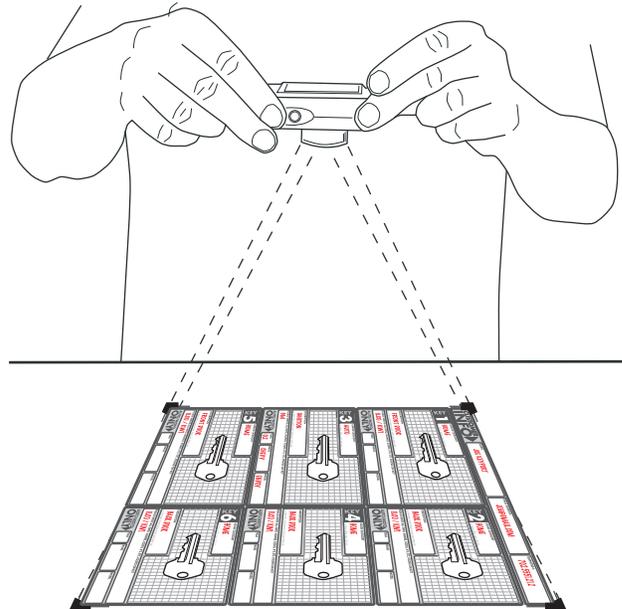
COVER THE TIP OF THE CUTS ON YOUR KEYS WITH A SMALL PIECE OF TAPE AS SHOWN. DO NOT COVER THE ENTIRE KEY END, JUST THE TIP OF THE CUTS.



KEY 1	USAGE CATEGORY HOME <small>i.e. home, office, auto, lock, etc.</small>		
	DESCRIPTION STUDIO <small>i.e. front door, mom's house, trunk, locker, etc.</small>		
PLEASE WRITE ALL INFO, NAMES, CODES, #'S, ETC. FOUND ON KEY ILCO / KWI			
AUTO/MOTO ONLY	YEAR	MAKE	MODEL

2 TAKE 2 PICTURES OF KEYS TOP & BOTTOM

- TURN OFF FLASH TO REDUCE SHADOWS
- HOLD CAMERA DIRECTLY ABOVE 12"-14" AWAY
- FOCUS CAMERA FOR CLEAR IMAGE
- TAKE PICTURE OF TOP - FLIP ALL KEYS - TAKE PICTURE OF BOTTOM



3 UPLOAD BOTH IMAGES TO OUR KEY ID FORM SECURE UPLOAD

<https://www.mykeyport.com/pages/upload-key-id-form>

OUR KEY EXPERTS WILL IDENTIFY YOUR KEYS & GET BACK TO YOU WITHIN TWO BUSINESS DAYS

Submit .jpg, .tiff, or .png formatted files with minimum of 1200 pixels on one side.

Name photos with your Order# followed by a dash and the number of the photo (e.g. 10523223-1.jpg, 10523223-2.jpg)



10523223-1.jpg



10523223-2.jpg